



MINUTES OF OF

Peter Rilett, Chair of the Corporation  
Steve Bennett, Vice Chair  
Richard Gaunt, Vice Chair  
Julia Gray, Principal & Chief Executive Officer  
Andrea Arlidge  
Tony Antonia  
Attendance:  
Alison Beckingham  
Steven Boardman (via Teams)  
Sandra Gordon  
Tony Green  
Marc Griffiths (via Teams)

Attendance: 90%

	INTEREST IN ANY OF THE ITEMS ON THE AGENDA
	None

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3.1

and APPROVED.

3.2

Matters Arising from the Minutes and Actions

3.2.1

There were no matters arising, other than a report on outstanding debt which had been circulated within the papers. All actions had been completed or were in hand.

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4.2 Terms of Reference & Membership 2023/24  
The Board APPROVED the updated terms of reference and membership 2023/24, noting that these would be kept under review and any changes reported to the Board.

4.3 Instrument & Articles of Government  
The Board APPROVED the recommended changes to the Instrument and Articles of Government for publication

4.4

4.5



with budget. Governors were pleased to note the achievement against budget and thanked the Executive Director, Finance & Funding for such a controlled period.

Frank Teagle left the meeting at 17.40

6.3 c. Partners in Bristol (PiB) update and Accounts:

6.3.1 The Board received a report presented to the PiB Board, together with the latest financial position. The VPCS&ER reported that WECA activity was on-track and targets achieved. Management of activity was positive; the boot camps were successful and there was potential for growth in delivery, with high demand for spaces in classes.

6.3.2 A Staff Governor asked about availability of sufficiently qualified staff to deliver as this was a particular challenge in education. The VPC&Q reported on the use of fractional Governors

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6.4.1

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6.5.1

6.5.2



- It would be useful to know what information staff needed at their fingertips in order to do their job more effectively, as this had a low rating in the feedback. MIS would be invited to the next Curriculum & Quality Committee where this could be discussed. ACTION: VPC&Q
- A Governor asked about the new appraisal form and how more detailed analysis of staff performance would be documented and managed as it was not clear from the new form. The P&CEO reported on the use of metrics and individuals' contribution within team plans and discussions with managers.

14	CORPORATION MEETING DATES 2023-24
14.1	Strategic Planning Day on 26 September 9.00-15:00. Tuesday 17 October at 16:30 Tuesday 12 December at 16.30 Tuesday 26 March at 16.30 Tuesday 16 July at 16.30
15 15.1	CONFIDENTIAL MINUTES OF THE MEETING HELD ON 27 MARCH 2023 The confidential minutes were APPROVED by the external members.
16	REMUNERATION COMMITTEE VERBAL UPDA TE The RemCom had been held on 12 July 2023 and the minutes would be circulated to external governors. ACTION: CLERK

Signed as a correct record on 17 October 2023



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(Chair)